GAF Scheduled Maintenance Checklist

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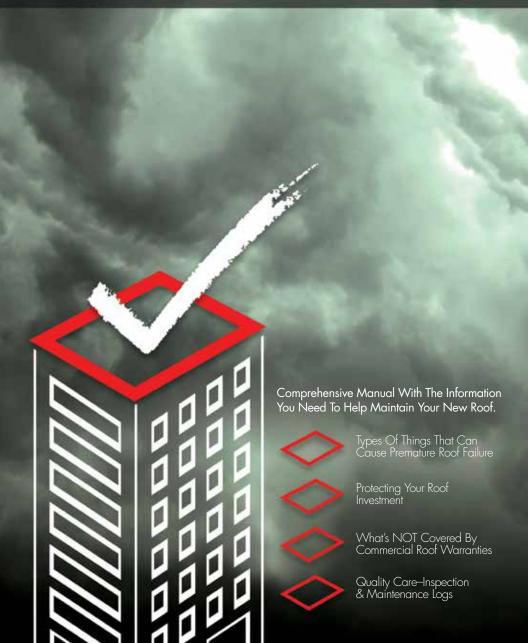
Updated: 10/15





SCHEDULED MAINTENANCE CHECKLIST

"Help Prevent Rooting Problems *Betor*e They Happer



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Welcome To The GAF Family!

You've made a wise investment—and you're not alone! More North American property owners have chosen GAF than any other roofing system.

Choosing the right roofing system not only helps to protect your property, but may also reduce the chances of construction-related litigation. Did you know that roofing represents just 4% of the construction cost of a building—but as much as 75% of the litigation cost!

Much of this litigation might have been avoided with a properly selected and maintained roofing system installed by a professional roofing contractor.

The GAF promise to property owners is to be your "best choice" in roofing. We deliver on that promise by providing you not only with

-quality products

-installed by GAF certified roofing contractors,

but with the information you need to help maintain your new roof (and guarantee your coverage) for many years to come.

Please read through this booklet carefully. If you have any questions about how to best maintain your new roof, please contact us at:

1-800-ROOF-411

(1-800-766-3411)

What Can Cause Premature Roof Failure?



Before you can learn how to maintain a new roof, you should begin with a quick review of the types of things that can shorten the life of your roofing investment (and can spell trouble for your facility and its occupants).

WHAT "WEARS OUT" ROOFS?

Forgetting about Maintenance...

This is perhaps the <u>single biggest cause</u> of premature roof failure

Exposure... Either long-term exposure to the elements (sun, water, freeze-thaw) or shorter-term exposure to damaging air pollutants and chemicals

Structural Movement... Such as building settlement or expansion/contraction not accommodated by the roofing system

Biological Growth... Such as vegetation in areas of standing water or algae

Not Fixing Problems Promptly...

These can add up to a much shorter roof life-e.g., if a small problem is not repaired, then a large amount of insulation can be damaged

Change in the Use of the Building...

e.g., an increase in the interior relative humidity of a building can cause severe condensation problems within the roofing system

WHAT CAN CAUSE IMMEDIATE PROBLEMS?

Extreme Weather... Lightning, high winds, hail, or drenching rains that overflow the flashing heights

Equipment Additions... Improperly added equipment or other items improperly added on the roof (items added by tenants are a very common source of roofing problems)

Trade Damage... Punctures, holes, etc., caused by trades other than your roofing contractor

Unintended Abuse... Vandalism or accidental damage...even a small hole can let a large amount of water into the roofing system

What Can You Do To Protect Your Roofing System? An analogy...if a roof were like a name.

An analogy...if a roof were like a new car, in order to keep it running smoothly, you would have it periodically inspected!

Keep the oil changed! Rotate the tires! Here is a comprehensive list of steps that should be performed periodically to help protect your roofing system.

WHAT?	HOW?	WHY?
1. Maintain Records	Keep a file of all records relating to this roof, including: • GAF guarantee • Inspection reports • Repair and maintenance bills • Original construction drawings, specifications, and invoices	These records can be very helpful if you need to have repairs made or have additional equipment added to the roof. Also helpful when it's time to reroof – since you'll know what's up on the roof and what's been done
2. Conduct Routine Inspections	At least once per year (twice per year is optimal, typically in the spring and fall) Inspection Maintenance Checklists are provided in this Guide	It's simple, really in the spring, you want to check for any maintenance items that can be scheduled for the roofing system – and in the fall, you're checking to make sure the roof is ready to go through the winter months
3. Inspect After Severe Weather	Always inspect the roof for damage after severe weather such as hailstorms, heavy rains, high winds, etc.	Just because water is not coming in doesn't mean the roof hasn't been damaged The sooner you repair any damage, the smaller the repair cost

WHAT?

HOW?

WHY?

4. Repair Correctly

All roofing repairs must be performed by a GAF Authorized, Master, or Master Select™ Roofing Contractor, including repairs for non-guaranteed conditions

Make repairs with GAF materials, following our current repair guidelines for the type and quality of roof installed Remember, improper repairs are a common cause of roof problems... and are easy to avoid!

Keep Roof CleanFree Of Debris

Always remove debris from roof, such as:

- Leaves, branches, dirt, rocks, bottles, etc.
- Debris, trash, etc., from other trades

Keep gutters, downspouts, drains, scuppers, and the surrounding roof areas clean to ensure proper drainage Trash and debris can not only cause harm (such as punctures) to the roofing system but also can be a safety hazard; this can range from simple "trip" hazards to potentially overloading the structure with extensive ponding water from clogged drains

6. Keep Metal In Good Condition

Examine all metal flashings, counterflashings, expansion joints, and pitch pockets for:

- Rust
- Detachment or damage
- Deteriorated sealant

Reattach loose metalwork, replace sealant as necessary; repair metal as necessary; and prepare and paint any rusted metal Metal components on a roof are a common point of water entry

It doesn't matter how good your roofing system is if the adjacent metal is letting water into the building

WHAT?

HOW?

WHY?

7. Keep Masonry In Good Condition

Examine masonry walls and copings for:

- Cracks and bad mortar joints
- Deteriorated sealant
- Loose masonry/ coping stones
- Indications of water absorption

Water leaks from masonry are often incorrectly attributed to the roofing system...so keeping any walls, copings, etc., watertight also goes a long way to keeping the building leak free

Repair all such conditions to prevent water infiltration

8. Maintain Rooftop Equipment

Examine rooftop equipment for any problems that may allow water infiltration, including:

- Air conditioners, vents, and ductwork
- Equipment stands or screens
- Skylights
- Satellite dishes and antennas
- Solar Panels and mounting equipment

Just as the roof needs maintenance, so does the equipment that's on the roof

Be sure to follow the manufacturer's maintenance recommendations and always check the roof after any service calls to make sure the roof hasn't been accidentally damaged

9. Maintain Roof Coating If Present

Eliminate any spillage of coolant, oils, grease, etc., and repair roof membrane if affected

Examine protective coatings and recoat any cracked, flaked, blistered, or worn areas with a compatible GAF roof coating Roofs coatings protect the membrane from long-term exposure to the elements and, if reflective, also provide great cooling benefits for the building. Recoating of these materials protects the membrane and allows it to keep doing its job.

10. Minimize Rooftop Traffic

Minimize rooftop traffic by limiting access to necessary personnel only

Maintain a roof access log so that you can ascertain who has been on the roof in the event of damage to the roof from other trades

Make sure walkway pads are installed in areas of high traffic Roofs are meant to keep water out... and, if properly designed, can even act as another work area. But most roofs are not designed for this, and repeated, long-term traffic can wear out a roof.

The easiest way to prevent this type of damage is to keep people off the roof who don't belong there!

What's Typically NOT Covered By Commercial Roof Guarantees?

WHY ARE CERTAIN THINGS NOT COVERED BY THE MANUFACTURER'S GUARANTEE?

Generally, because they are out of the manufacturer's control. Certainly, there are things that you can do to protect against damage from these causes. If you would like to know more about a specific issue, just call us!

ITEMS TYPICALLY NOT COVERED BY THE MANUFACTURER'S GUARANTEE

- Lack of routine maintenance or improper repairs by non-authorized contractors
- Structural problems... building movement
- Mother Nature... hail, wind storms, heavy snow loads, etc.
- Contamination of the membrane by harmful chemicals, such as oil or grease
- Damage caused by other trades... e.g., improperly installed new equipment
- Excessive traffic on the roof
- Vandalism, impact from falling objects

Providing Quality Care For Your Roof



We've taken the guesswork out of how to keep up-to-date on the inspection and maintenance work for your roof! The following pages provide a structured guide for maintaining your roof. But before you jump in, let's consider WHO should do this work – and WHY.

WHO?

GAF recommends that all inspections and maintenance be performed by properly trained roofing professionals (such as the GAF certified contractor who installed your roofing system or a GAF Certified Maintenance Professional™).

WHY?

It's simple – they are properly trained and can be a critical part of your team to help protect your investment instead of inadvertently causing harm. They know from experience how to perform these duties and may have a much better understanding of how to "cause no harm" to the roofing membrane!





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NOTES:

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:	_	



12 Months

Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness	\perp			
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
• ,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
·	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
	been through its first full year. Pay close attention to an any be caused by wind so you can reposition if necessary				been fastened but may have been missed. Also, check for any teps to prevent wind scour.
Site Address:	. , , , , , , , , , , , , , , , , , , ,				Guarantee #:
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Inspected By:_____Next Inspection Date:_____Inspector Phone Number:_

Today's Date:_____



Staining Missing Mortar Cracks Cracks Cracks Check For Signs Of Leaks Ing Check For Signs Of Leaks Check For Signs Of Leaks Deterioration Mold Of Edges Check For Deterioration Check For Signs Of Leaks Staining Missing Mortar Check For Signs Of Leaks Staining Missing Mortar Check Attachment Paint Any Rusted Metal Recault As Necessary Deterioration Id Of Roof Substrate Firmness Note Damage/Deficiencies Check For Signs Of Leaks Excessive Movement Deterioration Id Of Roof Substrate Firmness Note Damage/Deficiencies Check For Loose Fasteners Redistribute Any Ballast Across Bare Spots Check And Fill All Prich Pans As Necessary Inspect All Penetration Flashings Recault As Necessary Check Draw Bands Clean Our All Gutters Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Attachment Check All Durbowk Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Equipment Base/Tie-In Check For Oil Deposits Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns, /Walkway Pods Needed	Where To Check	What To Look For	Yes	No	N/A	Notes
Missing Mortar Cracks ling Check For Signs Of Leaks Check For Signs Of Leaks Deterioration Mold Of Edges Check For Signs Of Leaks Deterioration Mold Of Edges Check For Deterioration Check For Signs Of Leaks Staining Missing Mortar Check Are Signs Of Leaks Staining Missing Mortar Check Are Signs Of Leaks Staining Missing Mortar Check Attachment Paint Any Rusted Metal Recoulk As Necessary Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Id Of Roof Substrate Firmess Note Damage/Deficiencies Check For Loose Fasteners Redistribute Any Ballast Acrass Bare Spots Check And Fill All Pitch Pans As Necessary Inspect All Penetration Flashings Recoulk As Necessary Check Draw Bands Suppers Downspouts Scuppers Downspouts Scuppers Dorins Check Attachment Check Counterflashings Inspect for Signs of Movement Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vagetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Ponding Water	Exterior Walls	·				
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Drains		Downspouts				
Check Strainers		Scuppers				
Make Sure Drains Are Working		Drains				
Check Attachment Check Counterflashings Inspect for Signs of Movement Check All Ductwork Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed		Check Strainers				
Check Counterflashings Inspect for Signs of Movement Check All Ductwork Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed		Make Sure Drains Are Working				
Check Counterflashings	Base/Curb Flashings	Check Attachment				
Inspect for Signs of Movement	,					
Check All Ductwork						
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Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed		Vandalism				
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Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
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Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
Traffic Patterns/Walkway Pads Needed						
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SPECIAL CONSIDERATIONS: If this is a white roof, is it still white or does it need cleaning? GAF recommends cleaning on a regular basis to keep the benefits of a white roof.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets Trial				
Oil	Equipment Base/Tie-In				
Other	Check For Oil Deposits Surface Contamination	-			
	Soft Areas	-			
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
enreus coursen mous et l l	Traine Fallettis/ Yvalkway Faus Fleeded	-	_		160.

SPECIAL CONSIDERATIONS: Check pitch pans carefully; after three years or even sooner, they may need maintenance and filling.

Sife Address:		Guarantee #:
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Today's Date:	_	



Where To Check	What To Look For	Voc	No	NI/A	Notes
Exterior Walls	Check For Signs Of Leaks	103	140	11/ ^	140163
LAIGI IOI VVUIIS	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
menor Roof Deck	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
ruscia, coping, meiawork	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
i ellell dilolis	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage dysicin	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ corb i lasinings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TIVAC CIIIIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
SPECIAL CONSIDERATIONS: If this is a wh	ite roof, is it still white or does it need cleaning? GAF re	commen	ds clear	ning on a	regular basis to keep the benefits of a white roof.

Site Address:_____

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Inspected By:_____Next Inspection Date:_____Inspector Phone Number:_____

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Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
•	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
i chemanons	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ Curb riasnings	Check Counterflashings	 			
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TIVAC OIIIIS	Doors Are Securely Attached				
	Lines				
	Pipes	1			
	Sheet Metal Cabinets	1			
	Gaskets	1			
	Equipment Base/Tie-In	-			
Oul	Check For Oil Deposits				
Other	Surface Contamination	-			
	Soft Areas	_			
	Vandalism	-			
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed				

Site Address: Guarantee #:

one Address		Outdiliee #
Inspected By:	Next Inspection Date:	Inspector Phone Number:
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Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
nterior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached	_			
	Lines	_			
	Pipes	_			
	Sheet Metal Cabinets	_			
	Gaskets	-			
	Equipment Base/Tie-In				
Other	Check For Oil Deposits	+			
	Surface Contamination	+			
	Soft Areas	-			
	Vandalism	-			
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed			_	

ECHAL CONSIDERATIONS. If you haven't replaced any closes of securins, creek to make sore firely are sim providing a security and in the weather.

Site Address:		Guarantee #:
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Where To Check	What To Look For	Yes	No	N/A	Notes
exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
_	Cracks				
nterior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
nterior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
ascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
ield Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Orainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
ase/Curb Flashings	Check Attachment				
•	Check Counterflashings				
	Inspect for Signs of Movement				
IVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
SPECIAL CONSIDERATIONS: If this is a sn of an energy-efficient coating.	nooth-surface roof with a coating, consider recoating with	an ENE	RGY ST	AR® - rα	ted coating to both protect the membrane and get the benefits

Inspected By:_____Next Inspection Date:____Inspector Phone Number:__

Today's Date:____





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
nterior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
- ,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
3 .	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				· ·

Site Address:______ Guarantee #:______

Inspected By:_____Next Inspection Date:_____Inspector Phone Number:_____

Today's Date:____





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
,pg,	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
• • • • • • • • • • • • • • • • • • • •	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
r chemanons	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base, corb riasimigs	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
THAT OILLS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
·	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
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Exterior Walls	What To Look For Check For Signs Of Leaks	Yes	No	N/A	Notes
3	Check For Signs Of Leaks				
3					
<u> </u>	Staining				
	Missing Mortar				
<u> </u>	Cracks				
Interior Walls	Check For Signs Of Leaks				
	Check For Signs Of Leaks				
<u> </u>	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
<u> </u>	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
	Check For Signs Of Leaks				
	Excessive Movement				
Ī	Deterioration				
_	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
<u> </u>	Check Draw Bands				
	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
-	Check Strainers				
	Make Sure Drains Are Working				
	Check Attachment				
,	Check Counterflashings				
	Inspect for Signs of Movement				
F	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
-	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
F	Equipment Base/Tie-In				
	Check For Oil Deposits				
[Surface Contamination				
5	Soft Areas				
T I	Vandalism				
T T	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris Debris				
-	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

SPECIAL CONSIDERATIONS: Ten years is a long time; consider restoring your roof with an elastomeric coating to protect your investment and extend the life of the roof.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



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Н	ш.	
Н		Years

Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
illielloi Rooi Deck	Deterioration				
Roof Edges Fascia/Coping/Metalwork	Mold				
Doof Edges	Check For Deterioration				
•					
rascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar	-			
	Check Attachment				
	Paint Any Rusted Metal	-			
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
renemanons	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Diamage System		+		-	
	Downspouts	-		_	
	Scuppers	-		_	
	Drains Charles and State a	+		-	
	Check Strainers				
- (- -	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
		1			
	Ponding Water				
	Ponding Water Debris				
	Ponding Water				

 $SPECIAL\ CONSIDERATIONS:\ If\ you\ haven't\ replaced\ any\ caulks\ or\ sealants,\ check\ to\ make\ sure\ they\ are\ still\ providing\ a\ seal\ against\ the\ weather.$

Sife Address:		Guarantee #:
Inspected By:	Next Inspection Date:	_Inspector Phone Number:
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Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
rasara, coping, moramoni	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
Expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
reneirations	Inspect All Penetration Flashings	+			
	Recaulk As Necessary	+			
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage System	Downspouts				
	Scuppers Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Para /Comb Elashians	Check Attachment				
Base/Curb Flashings	Check Counterflashings				
	Inspect for Signs of Movement	+			
HVAC Units	Check All Ductwork				
HVAC UNIS	Doors Are Securely Attached	+			
	Lines	+			
	Pipes	+			
	Sheet Metal Cabinets	+			
	Gaskets	+			
	Equipment Base/Tie-In	+			
Other	Check For Oil Deposits				
Omer	Surface Contamination	+			
	Soft Areas	+			
	Vandalism	+			
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
CDECIAL CONCIDENTIONS If it is	Traffic Patterns/Walkway Pads Needed				

ECHAL COMMUNICATIONS. IT HIS IS IN WHILE 1001, IS IT SHIFFWIRE OF USES IT RECOMMINED AS CHARILING OF A TECOMMUNICATION OF A TECOMMUNICA

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
Laura, coping, moramoni	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
relielialions	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage system	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ Curb riasnings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
HVAC UNIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
Onlei	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
	Traine Falleris/ Walkway raas Needed	1			

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	_Inspector Phone Number:
Today's Date		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
and the second	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
rustia, coping, molawork	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
Expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
Tield Of Roof					
	Note Damage/Deficiencies				
	Check For Loose Fasteners Redistribute Any Ballast Across Bare Spots	-			
n:					
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
D : C .	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts	-			
	Scuppers				
	Drains				
	Check Strainers	-			
- /- ! -! !:	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings	+			
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork	-			
	Doors Are Securely Attached	-			
	Lines	-			
	Pipes	-			
	Sheet Metal Cabinets	-			
	Gaskets	-			
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
SPECIAL CONSIDERATIONS: Are there any	y signs of traffic patterns on the roof? Do you need wall	kways or	other	protectio	n-wearing surfaces installed to protect the membrane?

Inspected By:_____Next Inspection Date:_____Inspector Phone Number:_____

Today's Date:_____

Site Address:

Guarantee #:_____



Where To Check	What To Look For	Yes	No	N/A	Notes
exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
_	Cracks				
nterior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
nterior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
ascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
xpansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
ield Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Orainage System	Clean Out All Gutters				
g,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
ruse, corb i lusillings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TYAC OIIII3	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				

Site Address:

Sile Address		Outlifiee #
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
• •	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets	_			
	Gaskets	_			
	Equipment Base/Tie-In				
Other	Check For Oil Deposits	-			
	Surface Contamination	_			
	Soft Areas	-			
	Vandalism	-			
	Vegetative Roof Area	-			
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed	T T			

ECHAL CONSIDERATIONS. IT you haven't replaced any chains of sequents, check to make sofe they are still providing a seal against the weather.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
3, .	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
,	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

SPECIAL CONSIDERATIONS: If this is a white roof, is it still white or does it need cleaning? Do you need to clean on a regular basis to keep the benefits of a white roof?

Sife Address:		Guarantee #:				
Inspected By:	Next Inspection Date:	_Inspector Phone Number:				
Today's Date:						



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
ruscia, coping, meiawork	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
Expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
i ellell dilolis	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage dysicin	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ corb i lasinings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TIVAC OIIIIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
- Cinici	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
	,	_			

SPECIAL CONSIDERATIONS: Be sure to check for any deterioration of metal; better to dean, prime, and protect now than to have to replace later.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
ried of Roof	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Drainage System	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Sile Address		Goardniee #
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
. citori diliciti	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
3 ,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
- a.o., a.o	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
		1			
	Physical Damage				
	Physical Damage Roof Needs Cleaning				

ECIAL CONSIDERATIONS. INVESTIGATION OF THE FORMAL TESTIGNING YOUR WIRE AND THE TOOL.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
Laura, coping, moramoni	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
expansion Joinis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
Penetrations	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Drainage System	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ Curb riasnings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
HVAC UNIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
Onlei	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
	Traine Falleris/ Walkway raas Needed	1			

 $\label{eq:SPECIAL CONSIDERATIONS: None at this time. \\$

Sile Address		Goardniee #
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	N T. 1 . E.	l v	1	L. / A	IN .
	What To Look For	Tes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks	-			
	Staining Missing Mortar	+			
	Cracks	+			
Interior Walls	Check For Signs Of Leaks				
	Check For Signs Of Leaks				
Ceiling	ŭ .				
Interior Roof Deck	Check For Signs Of Leaks	-			
	Deterioration Mold	+			
D (F)	Check For Deterioration				
Roof Edges					
Fascia/Coping/Metalwork	Check For Signs Of Leaks	-			
	Staining	-			
	Missing Mortar	-			
	Check Attachment	-			
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks	-			
	Excessive Movement	-			
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
_	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
enreus concentrations			4		A CONTRACTOR OF THE PROPERTY O

SPECIAL CONSIDERATIONS: Are there any signs of traffic patterns on the roof? Do you need walkways or other protection-wearing surfaces installed to protect the membrane?

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Staining Missing Mortar Cracks Interior Walls Check For Signs Of Leaks Ceiling Check For Signs Of Leaks Ceiling Check For Signs Of Leaks Deterioration Mold Roof Edges Fascia/Coping/Metalwork Staining Missing Mortar Check For Signs Of Leaks Staining Missing Mortar Check Attachment Paint Any Rusted Metal Recaulk As Necessary Expansion Joints Check For Signs Of Leaks Excessive Movement Deterioration Substrate Firmness Note Damage/Deficiencies Check For Loose Fasteners Redistribute Any Ballast Across Bare Spots	Where To Check	What To Look For	Yes	No	N/A	Notes
Missing Mortar Crocks Check For Signs Of Leoks Ceiling Check For Signs Of Leoks Check For Signs Of Leoks Deterioration Mod Roof Edges Roof Edges Roscia/Coping/Metalwork Roscia/Coping/Roscia/Coping	Exterior Walls	Check For Signs Of Leaks				
Interior Wolls Check For Signs Of Leaks Ceiling Check For Signs Of Leaks Check For Signs Of Leaks Deterioration Mold Roof Edges Check For Deterioration Mold Rescial/Coping/Metalwork Check For Deterioration Check For Signs Of Leaks Sistining Missing Monter Check For Signs Of Leaks Sistining Missing Monter Check For Signs Of Leaks Sistining Missing Monter Check For Signs Of Leaks Rescale An Detersory Expansion Joints Check For Signs Of Leaks Excessive Movement Paint Any Rusted Metal Recale An Detersory Expansion Joints Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Substate Firmmess Note Damage/Deterioration Note Damage/Deterioration Check For Loae Fosterers Redistribute Any Bolloud Across Bore Spots Check For Loae Fosterers Redistribute Any Bolloud Across Bore Spots Check And Fill All Pitch Pens As Necessary Ingred All Penetrotion Heakings Recale As Necessary Check Draw Bonds Check Brows Suppers Domins Check Strainers Make Sure Domins Are Working Check Strainers Make Sure Domins Are Working Check And Boutwork Doors Are Security Attached Lines Fipes Sheet Metal Cobinets Gouletts Equipment Bossy/Te-In Check For Old Deposits Suppers Provides Soulders Proved Dennis Soulders Sould						
Interior Walls Celeing Check For Signs Of Leaks Check For Signs Of Leaks Deterior Roof Deck Check For Signs Of Leaks Deterioration Mold Roof Edges Check For Signs Of Leaks Staining Amount of Check Attachment Paint Any Rusted Metal Recoult An Necessary Check For Signs Of Leaks Excessive Movement Deterioration Substant Firmina Deterioration Substant Firmina Deterioration Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Check For Leave Forteners Redistribute Any Ballest Across Bare Spots Penetrations Check And Fill All Pitch Pans As Necessary Inspect All Penetrotion Flashings Recoult As Necessary Check Drow Bands Downsports Suppers Downsports Suppers Downsports Suppers Drains Check Fortions Are Secure Signs Male Sure Drains Are Working Check Drow Bands Check Fortions Movement Check All Determina Check Contemplifications Inspect Sheet Metal Cabinets Could be Suppers Sheet Metal Cabinets Could be Supperd Supper		Missing Mortar				
Celling Check For Signs Of Leaks Check For Signs Of Leaks Check For Signs Of Leaks Deterioration Modi Modi Modi Modi Modi Modi Modi Modi						
Interior Roof Deck Check For Signs Of Leoks Deterioration Modd Roof Edges Check For Deterioration Check For Signs Of Leoks Sisting Annual Market Metal Resculk As Necessary Check And Full All Park Pars As Necessary Frield Of Roof Sustrate Firmmens Check And Full All Park Pars As Necessary Redistribute Any Ballat Across Bare Spots Check And Full All Park Pars As Necessary Impect All Fenetration Flashings Recaulk As Necessary Check Drow Bonds Check Tor Coper Fording Impect All Gutters Devenous Development Development Recaulk As Necessary Check Drow Bonds Check Stroiners Recaulk As Necessary Check Drow Bonds Check Stroiners Recaulk As Necessary Check Drow Bonds Check Stroiners Rod Revenous Recaulk As Necessary Check Drow Bonds Check Stroiners Rod Revenous Recaulk As Necessary Check Drow Bonds Check Stroiners Rod Revenous Recaulk As Necessary Check Drow Bonds Check Stroiners Rod Revenous Rod Revenous Recaulk As Necessary Check Stroiners Rod Revenous Rod Revenous Recaulk As Necessary Check Stroiners Rod Revenous Rod Revenous Rev	Interior Walls	Check For Signs Of Leaks				
Deterioration Modd	Ceiling	Check For Signs Of Leaks				
Roof Edges Check for Deterioration Check For Signs Of Looks Straing Missing Mortor Check Attochment Point Any Rusted Metal Recaulk As Necessary Check For Signs Of Looks Expansion Joints Check For Signs Of Looks Exessive Movement Deterioration Deterioration Deterioration Note Demage/Deficiencies Check For Loops Fasteners Redistrute Any Rusted Services Sorry Note Demage/Deficiencies Check For Loops Fasteners Redistrute Any Rusted Services Sorry Redistrute Any Rusted Formans Redistrute Any Rusted Services Redistrute Any Rusted Formans Research Rusted Formans Rusted F	Interior Roof Deck	Check For Signs Of Leaks				
Roof Edges Check For Signs Of Leaks Steining Missing Mortor Check Attachment Point Any Rusted Metal Recall As Necessary Expansion Joints Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Deterioration Substrate Firmness Note Demograp Deficiencies Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Note Demograp Deficiencies Check For Signs Of Leaks Excessive Movement Deterioration Deterioration Recall As Necessary Note Demograp Deficiencies Check And Fill All Pitch Pans As Necessary Inspect All Penetration Floshings Recall As Necessary Check Draw Bonds Protinage System Check Order Mortor Devision Devision Check Attachment Check Stroiners Make Sure Drains Are Working Check Counterfloshings Inspect for Signs of Movement Check All Ductrook Doors Are Securely Attached Lines Pipes Sheet Metal Cobinets Gaste Gaste Equipment Bose/Fie In Devision Necessary Nordicition Necessary Check For Disposits Necessary Check For Disposits Necessary Check For Disposits Necessary Check All Ductrook Doors Are Securely Attached Lines Pipes Sheet Metal Cobinets Gaste Equipment Bose/Fie In Other Other Recall Mortory Negetive Stock Area Solar Panel/Mounting Damage Pending Water Debris Physical Damage Recal Needs Cleaning Temfic Petters //Wildkway Pods Needed						
Assicin/Coping/Metalwork Soining Missing Mortar Check Attachment Point Any Rusted Metal Recaulk & Necessary Expansion Joints Check For Library Inspect All Penetroin Flashings Expansion Joints Expansion Joints Expansion Joints Expansion Joints Check Draw Bands Dovinspouts Suppers Dovinspouts Ack Working Check Attachment Check Counterfloatings Inspect for Signs of Movement Check Counterfloatings Inspect for Signs of Movement Check All Ductwork Doors Are Sourely Attached Lines Pipes Sheet Metal Cobinets Goalekts Equipment Bose/Tie-In Lines Equipment Bose/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandolism Vegetative Roof Area Solor Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patens/Wolkway Pods Needed		Mold				
Staining Missing Montor Check Altachment Paint Any Rusted Metal Recalk As Necessary Check For Signs Of Leaks Expansion Joints Expansion Joints Check For Signs Of Leaks Excassive Movement Deterioration Note Damage/Deficiencies Check For Loose Fasteners Redistribute Any Ballast Across Bare Spots Check And Fill All Pitch Forms As Necessary Inspect All Penetration Flashings Recalk As Necessary Check And Fill All Pitch Forms As Necessary Inspect All Penetration Flashings Recalk As Necessary Check Drow Bands Clean Out All Gutters Downspouts Scuppers Dornina Check Strainers Male Sure Drains Are Working Check Strainers Male Sure Drains Are Working Check Conterflashings Inspect for Signs of Movement Check Counterflashings Inspect for Signs of Movement Check Counterflashings Pipes Sheet Metal Cabinets Garkets Garkets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Solar Face Check For Oil Deposits Surface Contamination Solar Face Physical Damage Pending Water Debris Physical Damage Pending Water Debris Physical Damage Pending Water Debris Physical Damage Pending Water	Roof Edges	Check For Deterioration				
Missing Montar Check Attachment Pairs Any Rusted Metal Recoulk As Necessary Check For Signs of Leaks Expansion Joints Check For Signs of Leaks Excessive Movement Deterioration Deterioration Substrate Firmness Note Damage/Deficiencies Check For Loses Fasteners Redistribute Any Ballast Across Bare Spots Redistribute Any Ballast Across Bare Spots Redistribute Any Ballast Across Bare Spots Recoulk As Necessary Inspect All Pemetration Floshings Recoulk As Necessary Check Draw Bands Downspouts Scuppers Drainage System Clean Out All Cutlers Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Strainers Make Sure Drains Are Working Check Adment Check Counterfloshings Inspect for Signs of Movement Check Admental Check Admental Check All Ductwork Doors Are Securely Attached Lines Pipes Sheet Metal Cobinets Goakets Equipment Boso/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Rock Area Solor Panel/Mounting Damage Ponding Woter Debris Physical Damage Roof Needs Cleaning Traffic Paterns/Wolkway Pods Needed	Fascia/Coping/Metalwork	Check For Signs Of Leaks				
Check Attachment Point Any Rusted Metal Recaulk As Necessary Check For Signs Of Leaks Excessive Movement Deterioration Field Of Roof Substrate Firmness Note Damage/Deficiencies Check for Loose Fasteners Redistribute Any Balland Across Bare Spots Check For Loose Fasteners Redistribute Any Balland Across Bare Spots Check And Fill All Pitch Pans As Necessary Inspect All Penetration Floshings Recaulk As Necessary Check Draw Bands Check And Fill All Pitch Pans As Necessary Inspect All Fenetration Floshings Recaulk As Necessary Check Draw Bands Check Orac All Gutters Downspouls Scuppers Drains Check Strainers Make Sure Drains Are Working Check Attachment Check Counterflashings Inspect for Signs of Movement HVAC Units Check All Ductwork Doors Are Securely Attached Lines Fipps Sheet Metal Cobinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contemination Solf Areas Vagetative Roof Area Solar Panel/Mounting Damage Ponding Woter Debris Physical Damage Roof Needs Cleaning Traffic Patiens; Wolkway Pads Needed		Staining				
Point Any Rusted Metal Recaulk As Necessary Check For Signs of Inches Recaulk As Necessary Field Of Roof Substrate Firmness Check For Signs of Movement Deterioration Check And Fill All Ductwork Downspouts Scuppers Downspouts Check Strainers Check Counterflashings Check Count		Missing Mortar				
Recoulk As Necessary						
Check For Signs Of Leoks						
Excessive Movement Deterioration Deterioration Substrate Frimess Note Damage/Deficiencies Check For Loose Fasteners Redistribute Any Bellast Across Bare Spots Penetrations Check And Fill All Pich Pons As Necessary Inspect All Penetrotion Flashings Recoulk As Necessary Check Draw Bands Clean Out All Guters Downspouts Scuppers Drainage System Clean Out All Guters Downspouts Scuppers Droins Check Strainers Make Sure Droins Are Working Check Strainers Make Sure Droins Are Working Check Counterflashings Inspect for Signs of Movement Check Counterflashings Inspect for Signs of Movement Check All Cubrowork Doors Are Securely Altached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Vandalism Vegetative Roof Area Solar Panel/Mounting Domage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns, /Walkway Pads Needed						
Deterioration Substrate Firnmess Note Damage/Deficiencies Check For Losse Fasteners Redistribute Any Ballast Across Bare Spots Check And Fill All Pitch Pans As Necessary Inspect All Penetration Flashings Recoulk As Necessary Check And Fill All Pitch Pans As Necessary Check Damage Base Check Damage Check Damage Check Damage Check Damage Check Damage Che	Expansion Joints	•				
Substrate Firmness Note Damage/Deficiencies Check For Loose Fosteners Redistribute Any Ballast Across Bare Spots Recaulk As Necessary Rescaulk As Necessary Recaulk As Necessary Check Draw Bands Clean Out All Gutters Downspouts Clean Out All Gutters Downspouts Clean Out All Gutters Downspouts Check Strainers Respect Respe						
Note Damage/Deficiencies Check For Loose Fosteners Redistribute Amy Bollats Across Bare Spots Check And Fill All Pitch Pans As Necessary Inspect All Penetration Flashings Recoulk As Necessary Check Draw Bands Cleen Out All Gutters Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Attachment Check Attachment Check Attachment Check All Ductwork Doors Are Securely Attached Lines Fipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check Contemination Soft Areas Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Roof Roof Roof Roof						
Check For Loose Fasteners Redistribute Any Ballast Across Bare Spots Check And Fill All Pitch Pross As Necessary Inspect All Penetration Flashings Recoulk As Necessary Check Draw Bands Drainage System Clean Out All Gutters Downspouts Scuppers Drains Check Strainers Check Strainers Make Sure Drains Are Working Check Counterflashings Inspect for Signs of Movement Check Counterflashings Inspect for Signs of Movement Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solor Panel/Mounting Damage Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed	Field Of Roof					
Redistribute Any Ballast Across Bare Spots Check And Fill All Pitch Prans As Necessary Inspect All Penetration Flashings Recaulk As Necessary Check Draw Bands Clean Out All Gutters Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Attachment Check Attachment Check Attachment Check All Duchwork Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
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Inspect All Penetration Flashings Recaulk As Necessary Check Draw Bands Clean Out All Gutters Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Counterflashings Inspect for Signs of Movement Check All Ductwork Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
Recaulk As Necessary Check Draw Bands Clean Out All Gutters Downspouts Scuppers Drains Check Strainers Make Sure Drains Are Working Check Attachment Check Counterflashings Inspect for Signs of Movement HVAC Units Check All Ductwork Doors Are Securely Attached Lines Fipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Neededd	Penetrations					
Check Draw Bands						
Clean Out All Gutters						
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Drains Check Strainers Make Sure Drains Are Working		·				
Check Strainers						
Make Sure Drains Are Working Check Attachment Check Counterflashings Inspect for Signs of Movement						
Check Attachment						
Check Counterflashings Inspect for Signs of Movement Check All Ductwork Doors Are Securely Attached Lines Pipes Sheet Metal Cabinets Gaskets Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
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Doors Are Securely Attached Lines						
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Equipment Base/Tie-In Check For Oil Deposits Surface Contamination Soft Areas Vandalism Vegetative Roof Area Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
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Solar Panel/Mounting Damage Ponding Water Debris Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
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Physical Damage Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
Roof Needs Cleaning Traffic Patterns/Walkway Pads Needed						
Traffic Patterns/Walkway Pads Needed						
	SPECIAL CONSIDERATIONS: If this is a w	•	ommen	ds denn	nina on a	regular basis to keen the benefits of a white roof

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
menor Roof Beck	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
ruscia, coping, melawork	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
Expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
i ellell dilolis	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Drainage System	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base/ corb i lashings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TIVAC CIIIIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

SPECIAL CONSIDERATIONS: If you haven't replaced any caulks or sealants, check to make sure they are still providing a seal against the weather.

Site Address:		Guarantee #:	
Inspected By:	_Next Inspection Date:	Inspector Phone Number:	_
Today's Date:			



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks	-			
	Excessive Movement				
r: I I o(n _ (Deterioration				
Field Of Roof	Substrate Firmness	-			
	Note Damage/Deficiencies				
	Check For Loose Fasteners	-	_		
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary	-	_		
	Inspect All Penetration Flashings				
	Recaulk As Necessary Check Draw Bands	-			
Duningung Strategy	Clean Out All Gutters				
Drainage System					
	Downspouts				
	Scuppers Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
buse/ Corb i lusillings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area	_			
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				
all flashings and pipe boots to make sure	years of service! Be sure to pay attention to any areas the they are performing. If you would like additional maint				
Site Address:					Guarantee #:

Today's Date:_





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
micror Roof Deck	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
*	Check For Signs Of Leaks				
Fascia/Coping/Metalwork	Staining				
	Missing Mortar				
	Check Attachment				
		-			
	Paint Any Rusted Metal	-		_	
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts	+		_	
	·				
	Scuppers				
	Drains				
	Check Strainers				
- /- ! -! !:	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork	_			
	Doors Are Securely Attached				
	Lines	_			
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	. chang traid				
	Debris				
	Debris Physical Damage				
	Debris Physical Damage Roof Needs Cleaning				

SPECIAL CONSIDERATIONS: If you haven't replaced any caulks or sealants, check to make sure they are still providing a seal against the weather.

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
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Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
Interior Root Deck	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
rascia, coping, molanion	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
renerrations	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage system	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
buse/ Corb Hushings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
TIVAC OIIIIS	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:	
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Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
rassa, copg,crac.	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
g,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
,	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
- 1-1-1	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment	-			
	Check Counterflashings	+			
1846115	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork	-			
	Doors Are Securely Attached Lines	+		_	
	Pipes	+			
	Sheet Metal Cabinets	+			
	Gaskets	+			
	Equipment Base/Tie-In	+			
Other	Check For Oil Deposits				
Oillei	Surface Contamination	+			
	Soft Areas	\vdash			
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Todav's Date:		





Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
• • • • • • • • • • • • • • • • • • • •	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
3,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
3 .	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
Tenenanons	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Drumage System	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
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	Traffic Patterns/Walkway Pads Needed				

Sife Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		

Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
, action, action, and action,	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
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Penetrations	Check And Fill All Pitch Pans As Necessary				
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Drainage System	Clean Out All Gutters				
3,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
,	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
•	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
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	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
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	Check Draw Bands				
Drainage System	Clean Out All Gutters				
	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
base, corb riasinings	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns / Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Todav's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
	Missing Mortar				
	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
, action, action, and action,	Staining				
	Missing Mortar				
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
	Note Damage/Deficiencies				
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
	Inspect All Penetration Flashings				
	Recaulk As Necessary				
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
3,	Downspouts				
	Scuppers				
	Drains				
	Check Strainers				
	Make Sure Drains Are Working				
Base/Curb Flashings	Check Attachment				
,	Check Counterflashings				
	Inspect for Signs of Movement				
HVAC Units	Check All Ductwork				
	Doors Are Securely Attached				
	Lines				
	Pipes				
	Sheet Metal Cabinets				
	Gaskets				
	Equipment Base/Tie-In				
Other	Check For Oil Deposits				
	Surface Contamination				
	Soft Areas				
	Vandalism				
	Vegetative Roof Area				
	Solar Panel/Mounting Damage				
	Ponding Water				
	Debris				
	Physical Damage				
	Roof Needs Cleaning				
	Traffic Patterns/Walkway Pads Needed				

Site Address:		Guarantee #:
Inspected By:	Next Inspection Date:	Inspector Phone Number:
Today's Date:		



Where To Check	What To Look For	Yes	No	N/A	Notes
Exterior Walls	Check For Signs Of Leaks				
	Staining				
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	Cracks				
Interior Walls	Check For Signs Of Leaks				
Ceiling	Check For Signs Of Leaks				
Interior Roof Deck	Check For Signs Of Leaks				
menor Roof Deek	Deterioration				
	Mold				
Roof Edges	Check For Deterioration				
Fascia/Coping/Metalwork	Check For Signs Of Leaks				
rascia, coping, melalwork	Staining	+			
	Missing Mortar	+			
	Check Attachment				
	Paint Any Rusted Metal				
	Recaulk As Necessary				
Expansion Joints	Check For Signs Of Leaks				
Expansion somis	Excessive Movement				
	Deterioration				
Field Of Roof	Substrate Firmness				
ricia di Rooi	Note Damage/Deficiencies	+			
	Check For Loose Fasteners				
	Redistribute Any Ballast Across Bare Spots				
Penetrations	Check And Fill All Pitch Pans As Necessary				
renendions	Inspect All Penetration Flashings	+			
	Recaulk As Necessary	+			
	Check Draw Bands				
Drainage System	Clean Out All Gutters				
Dramage dysiem	Downspouts				
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 $Congratulations \ on \ maintaining \ your \ roof \ over \ the \ past \ 35 \ years! \ Contact \ GAF \ to \ discuss \ your \ future \ roofing \ options.$

Sife Address:		Guarantee #:
Inspected By:	Next Inspection Date:	_Inspector Phone Number:
Today's Date:		

Notes



Some Specifics About This Roof:

Building Name:	
Location:	
Owner:	
Contact:	
Architect/Consultant:	
General Contractor:	
Roofing Contractor:	
Roof Area (Sq. Ft.):	
Date Installed:	
Construction Type: New	
Insulation:	
Roof Deck:	
Drainage:	
Slope (Inches/Foot):	
GAF Spec No.:	
GAF Spec No.:GAF Guarantee No.:	
GAF Spec No.: GAF Guarantee No.: Guarantee Length:	

